

ST. ALBERT COMMUNITY FOUNDATION
Financial Statements
Year Ended December 31, 2020

ST. ALBERT COMMUNITY FOUNDATION
Index to Financial Statements
Year Ended December 31, 2020

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Changes in Net Assets	4
Statement of Revenues and Expenditures	5
Statement of Cash Flow	6
Notes to Financial Statements	7 - 15



KINGSTON
ROSS
PASNAK LLP

CHARTERED PROFESSIONAL ACCOUNTANTS

Suite 1500, 9888 Jasper Avenue NW
Edmonton, Alberta T5J 5C6
T. 780.424.3000 | F. 780.429.4817 | W. krpgroup.com

July 6, 2021
Edmonton, Alberta

INDEPENDENT AUDITOR'S REPORT

To the Directors of St. Albert Community Foundation

Qualified Opinion

We have audited the financial statements of St. Albert Community Foundation (the Foundation), which comprise the statement of financial position as at December 31, 2020, and the statements of changes in net assets, revenues and expenditures and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Foundation as at December 31, 2020, and the results of its operations and cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Foundation derives revenue from fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Foundation. Therefore, we were not able to determine whether any adjustments might be necessary to revenues, excess of revenues over expenses, and cash flows from operations for the year ended December 31, 2020, current assets and net assets as at December 31, 2020. Our audit opinion on the financial statements for the year ended December 31, 2019 was modified accordingly because of the possible effects of this limitation of scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Foundation in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

(continues)

Independent Auditor's Report to the Directors of St. Albert Community Foundation
(continued)

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.





Kingston Ross Pasnak LLP
Chartered Professional Accountants

ST. ALBERT COMMUNITY FOUNDATION
Statement of Financial Position
December 31, 2020

	2020	2019
ASSETS		
CURRENT		
Cash and cash equivalents (Note 3)	\$ 117,428	\$ 81,140
Accounts receivable	41,123	27,423
Prepaid expenses	8,800	7,100
	\$ 167,351	\$ 115,663
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities (Note 4)	\$ 35,756	\$ 7,273
NET ASSETS		
Restricted Fund	3,385	8,393
General Fund	128,210	99,997
	131,595	108,390
	\$ 167,351	\$ 115,663

ON BEHALF OF THE BOARD

 Director
 Director

ST. ALBERT COMMUNITY FOUNDATION
Statement of Changes in Net Assets
Year Ended December 31, 2020

	Restricted Fund	General Fund	2020	2019
NET ASSETS - BEGINNING OF YEAR	\$ 8,393	\$ 99,997	\$ 108,390	\$ 73,220
Excess of revenues over expenditures	(5,008)	28,213	23,205	35,170
NET ASSETS - END OF YEAR	\$ 3,385	\$ 128,210	\$ 131,595	\$ 108,390

ST. ALBERT COMMUNITY FOUNDATION
Statement of Revenues and Expenditures
Year Ended December 31, 2020

	Restricted 2020	General 2020	Total 2020	Total 2019
REVENUES				
Donations received (<i>Notes 5, 7</i>)	\$ 145,301	\$ 14,358	\$ 159,659	\$ 782,312
Golf tournament	-	63,341	63,341	125,144
Fund administration fees	-	38,007	38,007	27,423
Interest and dividends	-	143	143	321
Mental Health event	-	-	-	44,161
	145,301	115,849	261,150	979,361
EXPENDITURES				
Donations made (<i>Notes 6, 7</i>)	114,123	-	114,123	59,177
Golf tournament	-	53,058	53,058	91,015
Transfer to the Edmonton Community Foundation (<i>Note 4</i>)	36,186	-	36,186	744,112
Management contract fees (<i>Note 7</i>)	-	20,400	20,400	20,400
Professional fees	-	5,670	5,670	9,863
Advertising and promotion	-	3,818	3,818	2,949
Office	-	3,326	3,326	3,151
Telephone	-	1,284	1,284	1,647
Meetings	-	80	80	1,562
Mental Health event	-	-	-	9,646
Mileage	-	-	-	669
	150,309	87,636	237,945	944,191
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ (5,008)	\$ 28,213	\$ 23,205	\$ 35,170

ST. ALBERT COMMUNITY FOUNDATION
Statement of Cash Flow
Year Ended December 31, 2020

	2020	2019
OPERATING ACTIVITIES		
Excess of revenue over expenditures	\$ 23,205	\$ 35,170
Changes in non-cash working capital:		
Accounts receivable	(13,700)	(27,423)
Accounts payable and accrued liabilities	28,483	301
Prepaid expenses	(1,700)	(7,100)
	13,083	(34,222)
INCREASE IN CASH	36,288	948
CASH - BEGINNING OF YEAR	81,140	80,192
CASH - END OF YEAR (Note 3)	\$ 117,428	\$ 81,140

ST. ALBERT COMMUNITY FOUNDATION

Notes to Financial Statements

Year Ended December 31, 2020

1. PURPOSE OF THE FOUNDATION

St. Albert Community Foundation (the "Foundation") is a not-for-profit organization incorporated provincially under the Societies Act of Alberta. As a registered charity the Foundation is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations (ASNPO). Significant accounting policies observed in the preparation of the financial statements are summarized below.

Financial instruments

All financial instruments are initially measured at fair value, and, unless otherwise noted, the Foundation subsequently measures its financial instruments at amortized cost.

The Foundation is exposed to risk due to the fluctuations in the market prices of equities and fixed income investments, interest and exchange rates and credit risk on fixed income investments. The risks associated with the Foundation's investments administered by the Edmonton Community Foundation are managed by that foundation's Asset Management Plan and Investment Policies and Guidelines. These policies outline the objectives to ensure that the Foundation's investments are managed effectively, prudently and in compliance with all applicable requirements. The plan, policies and the investment portfolio are reviewed on a regular basis. The policies prescribe an investment asset mix including a degree of liquidity and concentration of limit of foreign content and ratings of debt issuers.

Cash and cash equivalents

Cash and cash equivalents consist of cash on deposit plus highly liquid short term investments, less cheques issued and outstanding. Highly liquid short term investments consist of Guaranteed Investment Certificates with maturities at the date of purchase of ninety days or less. Because of the short term maturity of these investments, their carrying amount approximates fair value.

(continues)

ST. ALBERT COMMUNITY FOUNDATION
Notes to Financial Statements
Year Ended December 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Revenue recognition

St. Albert Community Foundation follows the restricted fund method of accounting for contributions.

Restricted contributions related to general operations are recognized as revenue of the General Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund in the year which they are received or become receivable.

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Interest income is recognized on an accrual basis when earned.

Contributions received directly from endowment funds are administered by the Edmonton Community Foundation and are recognized as revenue, and also as expenditures, when the donation is transferred to the Edmonton Community Foundation.

Golf tournament revenue is recognized when the event has taken place and collectability is reasonably assured.

Fund accounting

The General Fund accounts for the Foundation's program delivery and administrative activities. This fund reports unrestricted resources and operating grants.

The Restricted Fund reports only externally restricted resources that are to be used for the enhancement of life for those living in St. Albert and Edmonton area and to respond to community priorities and emerging community needs.

Contributed services

The operations of the Foundation depend on the contribution of time by volunteers. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Income taxes

The Foundation is a registered charity under the Income Tax Act, and therefore is not subject to either Federal or Provincial income tax.

(*continues*)

ST. ALBERT COMMUNITY FOUNDATION

Notes to Financial Statements

Year Ended December 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Measurement uncertainty

The preparation of financial statements in conformity with Canadian Accounting Standards for Not-for-Profit Organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Significant management estimates pertain to the collectability of accounts receivable and accrual of specific expenses.

3. CASH

	2020	2019
Non-restricted cash	\$ 83,581	\$ 71,074
Restricted cash	33,847	10,066
	\$ 117,428	\$ 81,140

ST. ALBERT COMMUNITY FOUNDATION

Notes to Financial Statements

Year Ended December 31, 2020

4. ENDOWMENT FUNDS ADMINISTERED BY THE EDMONTON COMMUNITY FOUNDATION

The St. Albert Community Foundation has entered into a series of agreements with donors and the Edmonton Community Foundation (ECF) by which the ECF has agreed to administer the following funds including any additional contributions received by the Foundation or the ECF. These funds are pooled with the assets of the ECF and may consist of money market funds, bonds and debentures, mortgage funds, real estate investment trusts, or domestic and foreign equities. During the year, the Foundation received funds of \$36,186 (2019 - \$744,112) from various donors that were transferred to the ECF. Included in accounts payable at year-end was \$30,062 (2020 - \$nil) that were transferred after year-end.

Under the terms of the agreements the endowment funds are characterized as permanent endowments and are recorded in the accounts of the ECF along with any income earned on the funds. Accordingly, the endowment assets and income are not recognized in the financial statements of the St. Albert Community Foundation. A portion of the income from the funds is paid to the Foundation in the form of grants on an annual basis for administration by the Directors of the Foundation in accordance with the objectives set out in the original donation agreements.

These endowment funds may be transferred back to the Foundation with the consent of the original donor.

Restrictions relating to the distributions from endowment and non-endowment funds are described below:

Community - Donors indicate that distributions are to be made according to the Foundation's general distribution policies and guidelines, primarily in response to applications received from community agencies.

Field of Interest - Donor agreements indicate the area(s) of special interest for support.

Scholarships, bursaries and awards - Scholarships, bursaries and awards are granted to students for a wide range of continuing education opportunities.

Designated - Donors indicate one or more specific charities to support.

Donor-advised - Donors consult with the Foundation and regularly advise regarding the distributions from these funds.

Combined Purpose - Donors indicate that portions of the net proceeds are to be distributed using some different strategies including discretionary, donor advised and designated.

	Fund Balances Dec 31, 2019	Income and Donations Received	Grants Distributed and Fund Expenses	2020
<u>Community Funds</u>				
St. Albert Community Fund	\$ 182,192	\$ 9,305	\$ 10,232	\$ 181,265

(continues)

ST. ALBERT COMMUNITY FOUNDATION

Notes to Financial Statements

Year Ended December 31, 2020

4. ENDOWMENT FUNDS ADMINISTERED BY THE EDMONTON COMMUNITY FOUNDATION (continued)

	Fund Balances Dec 31, 2019	Income and Donations Received	Grants Distributed and Fund Expenses	2020
St. Albert Help Society Fund	71,140	3,630	4,000	70,770
Petter Family Fund	25,007	1,279	1,401	24,885
Jackie & Ed Heitzman Family Fund	10,682	542	605	10,619
Fischer Family Fund	10,494	533	595	10,432
	299,515	15,289	16,833	297,971
<u>Field of Interest Funds</u>				
Thatcher Neonatal Care Fund	415,715	21,219	23,364	413,570
St. Albert Youth Mental Health Fund	105,761	5,396	5,948	105,209
Erin James Fund	47,350	2,841	2,661	47,530
Canadian Parents for French Alberta Branch Fund	16,567	1,472	941	17,098
St. Albert Youth Community Centre Fund	12,597	640	712	12,525
	597,990	31,568	33,626	595,932
<u>Scholarships, Bursaries and Awards Funds</u>				
St. Albert Humboldt Remembrance Award Fund	434,169	30,900	24,492	440,577
Constable David Wynn Fund	155,077	7,920	8,714	154,283
Stanley Dennis Memorial Fund	36,507	1,863	2,053	36,317
	625,753	40,683	35,259	631,177
<u>Designated Funds</u>				
Harder Fund	52,094	2,659	2,931	51,822
Jackie Heitzman Scholarship Fund	25,304	1,294	1,418	25,180
KDM Helping Hands Legacy Fund	20,462	1,046	1,151	20,357
St. Albert Library Future Fund	14,133	2,984	831	16,286
	111,993	7,983	6,331	113,645
<u>Donor-Advised Funds</u>				
Jamison Family Fund	624,970	136,191	36,179	724,982
Bruce and Cindy McPherson Fund	151,776	7,749	8,529	150,996
Brick Family Fund	30,307	16,292	1,861	44,738
Rouse Family Fund	39,707	4,105	2,252	41,560
	846,760	164,337	48,821	962,276

(continues)

ST. ALBERT COMMUNITY FOUNDATION**Notes to Financial Statements****Year Ended December 31, 2020****4. ENDOWMENT FUNDS ADMINISTERED BY THE EDMONTON COMMUNITY FOUNDATION**
(continued)

	Fund Balances Dec 31, 2019	Income and Donations Received	Grants Distributed and Fund Expenses	2020
Combined Purpose Funds				
Roger & Rose Hulet Legacy Fund	124,302	6,351	6,980	123,673
St. Albert Space Camp Fund	30,134	1,535	1,698	29,971
Ron Hodgson Family Fund	29,296	1,492	1,652	29,136
Shelemey Family Fund	22,544	1,152	1,265	22,431
Davidson Family Fund	15,877	809	893	15,793
Ken & Wendy Macrae Family Fund	10,705	1,582	618	11,669
	232,858	12,921	13,106	232,673
	\$ 2,714,869	\$ 272,781	\$ 153,976	\$ 2,833,674

ST. ALBERT COMMUNITY FOUNDATION**Notes to Financial Statements****Year Ended December 31, 2020****5. DONATIONS RECEIVED**

	2020	2019
Edmonton Community Foundation Endowment Fund Grants	\$ 109,692	\$ 66,967
Scotia McLeod Charitable Foundation	12,500	-
KDM Helping Hands	6,000	10,000
Torode Realty	5,000	10,000
Soul Sisters	2,500	-
John and Caroline Caputo	2,500	-
City of St. Albert	2,127	470,280
Neil Rouse Realty Inc.	2,000	3,000
Canada Helps	1,064	560
Ken Macrae	1,000	10,000
Bruce and Cindy McPherson	1,000	-
Canadian Western Bank	1,000	-
Pro Western	1,000	-
Brett and Veronica Padget	1,000	-
Der & Associates Architecture Ltd.	1,000	-
Abraham Toeg PC	1,000	-
KDM Management	1,000	-
Richard Worthington	612	-
United Way	584	-
TD Canada	500	-
Dave and Jan Reidie	500	-
Canadian Natural Resources	500	-
Century Casino	500	-
Jason McCarthy	500	-
Mercato	500	-
Tara's Mortgage Company	500	-
Terry Wainman	500	-
Titan Flooring & Interior Design	500	-
Wilco (Art Matt)	500	-
Erwin and Jill Lehnert	500	-
Misc cash donations	420	-
Trace Associates Inc	300	-
ACT/UCT St Albert Council	300	-
Gordon Food Services	300	-
Calgary Foundation	210	-
St Albert Canadian Reformed Church	50	-
Roger Hulet	-	125,000
Donner Canadian Foundation	-	40,000
Ed Heitzman	-	25,000
Humboldt Remembrance Committee Memorial Charity Tournament	-	15,000
Keldar Leadership Solutions	-	3,675
William Bocock	-	2,000
Canadian Parents for French Alberta Organization	-	830
	\$ 159,659	\$ 782,312

ST. ALBERT COMMUNITY FOUNDATION**Notes to Financial Statements****Year Ended December 31, 2020****6. GRANT ALLOCATIONS**

	2020	2019
St. Albert Rotary Music Festival Association	\$ 11,022	\$ 1,000
Royal Alexandra Hospital Foundation	11,000	7,892
St. Albert Public School (Humbolt)	9,000	-
Edmonton Community Foundation -Unallocated Humbolt funds	8,542	-
Stop Abuse in Families Society	8,302	3,500
Sturgeon Community Hospital Foundation	8,000	8,000
St. Albert Library	6,389	-
Jessica Martel Memorial Foundation	6,132	5,490
Camp Wawa	5,000	-
Kaleo Collective	4,000	-
Poundmaker's Lodge Treatment Centres	3,500	-
Edmonton After School Care Association	3,319	-
KDM Helping Hands	3,000	3,500
STAR Literacy	3,000	3,000
Lo-Se-Ca Foundation	3,000	-
Friends of St. Albert Housing Society	3,000	-
Community Refugee Committee of St. Albert	3,000	-
St. Albert Sturgeon Hospice Association	2,500	6,000
Arts & Heritage Foundation	2,145	-
City of St. Albert - T8N Crisis	2,106	-
Young Life of Canada	2,022	-
Wilderness Youth Challenge Program	2,000	-
Mental Health Foundation	2,000	-
St Albert Public Schools (Paul Kane)	1,000	-
Canadian Parents for French Association	669	-
Don Wheaton Family YMCA (Stanley Dennis)	475	381
St. Albert Family Resource Centre	-	5,197
Transitions Rehabilitation Associations	-	2,600
Sidekicks Mentoring Program	-	2,000
Dreams Take Flight	-	2,000
KidSport St. Albert	-	1,500
Autism Society of Edmonton Area	-	1,500
St. Albert Bereavement Fellowship	-	1,500
CNIB	-	1,500
St. Albert Community Village & Food Bank	-	1,500
St. Albert Public Schools (Stanley Dennis)	-	1,000
Big Lake Environment Support Society	-	500
St. Albert Seniors Association	-	500
Previous grants returned	-	(883)
	\$ 114,123	\$ 59,177

ST. ALBERT COMMUNITY FOUNDATION
Notes to Financial Statements
Year Ended December 31, 2020

7. RELATED PARTY TRANSACTIONS

The following is a summary of the Foundation's related party transactions:

	2020	2019
J&D Reidie Marketing Inc.		
<i>(Owner is the Executive Director)</i>		
Management contract fees	\$ 20,400	\$ 20,400
Donations received	500	-
Board Member Contributions		
Donation received	\$ 500	\$ -
Mental Health event contributions	-	3,900
KDM Helping Hands		
<i>(Common Director)</i>		
Donations received	\$ 6,000	\$ 10,000
Grant allocations	3,000	3,500
KDM Management		
<i>(Board Member with significant influence)</i>		
Donations received	\$ 1,000	\$ -

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.